MV-104 (5/11) PAGE 1 of 2

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Use only for accidents that happen in New York State

New York State Department of Motor Vehicles REPORT OF MOTOR VEHICLE ACCIDENT www.dmv.ny.gov

BEFORE COMPLETING THIS FORM, READ THE INSTRUCTIONS IN SECTION A ON PAGE 2 DO NOT FORGET **ACCIDENT DATE** Page <u>RUSH</u> - DRIVER OF VEHICLE 1 - LICENSE SUSPENDED FOR FAILURE TO REPORT Accident Date Day of Week Time Number of Vehicles Numbe Injured Did police investigate If "Yes", Name of Police Agency or Precinct & Accident Number accident at scene? □ AM Day Month ☐ PM ☐ Yes ☐ No DRIVER OF VEHICLE 1 ☐ VEHICLE 2 ☐ PEDESTRIAN ☐ BICYCLIST ☐ OTHER PEDESTRIAN Driver License ID Number State of License Driver License ID Number Driver Name-exactly as printed on license (Last, First, M.I.) Name-exactly as printed on license (Last, First, M.L) DRIVER Address (Include Number & Street) Apt. Number Address (Include Number & Street) Apt. Numbe City or Town State Zip Code City or Town State Zip Code Date of Birth Number of Public Date of Birth Number of People in Vehicle Public Day People in Vehicle Property Damage Day Year Property Damaged 2 Name-exactly as printed on registration Date of Birth exactly as printed on registration Date of Birth Month Day STRANT Address (Include Number & Street) Apt. Numbe Address (Include Number & Street) Apt. Number City or Town State Zip Code City or Town Zip Code REG Plate Number State of Reg. Vehicle Year & Make Vehicle Type Ins. Code Plate Number State of Reg. Vehicle Type Vehicle Year & Make Ins. Code Estimated Cost of Property Damage 6 Vehicle 1 Estimated Cost of Property Damage Vehicle 2 ☐ \$1,001-\$1,500 □ \$1,501-\$2,500 □ Over \$2,500 ☐ \$1,001-\$1,500 □ \$1,501-\$2,500 ☐ Over \$2,500 6 Describe damage to vehicle 1 ACCIDENT DIAGRAM: Circle one of the 9 diagrams (numbered 0-8) if it Left Turn Rear End Describe damage to vehicle 2 DAMAG Sideswipe (same direction) describes the accident, or draw your own diagram below in space #9. Number the vehicles. Your vehicle is #1 * Left Turn Right Angle Right Turn VEHICLE 23 Right Turn Head On (opposite direction) Place Where Accident Occurred in New York State: 0 ☐ City ☐ Village ☐ Town of Permanent Landmark ACCIDENT LOCATION Road on which accident occurred (Route Number or Street Name) at 1) intersecting street 25 (Route Number or Street Name) ON OS DE DW of Feet (Milepost, Nearest intersecting Route Number or Street Name) 26 How did the accident happen? 27 6 10. Safety 8. Which Veh. 9. Position 13 16. Injun If Deceased, Ente Names of All Persons Involved Equip.Used Age C Describe Injuries Date of Death 28 Identify Damaged Property Other Than Vehicle(s) 6 VIN RANCE Name of Insurance Company Policy That Issued Policy For Vehicle 1 29 Name and Address of Policy Period Policy Holde From If Vehicle was Operated Under Permit (ICC, USDOT or NYSDOT), give No. S Name and Address of Permit Holder If Self-Insured, give Certificate No. and State 30 Date Print Name of Driver Signature of Driver (or Representative*) (or Representative*) of Vehicle 1 of Vehicle 1 * A representative may sign for the driver if the driver is unable to sign Injury An accident report is not considered complete and filed unless it is signed, because of injury or death. If you are signing as the driver's representative, and if not signed may result in the suspension of your driver's license. ☐ Death check the box that describes why the driver cannot sign.

SECTION A

You must report within 10 days any accident occurring in New York State causing a fatality, personal injury or damage over \$1,000 to the property of any one person. Failure to do so within 10 days is a misdemeanor. Your license and/or registration may be suspended until a report is filed. Check the "RUSH" box at the top of page 1 if your license is suspended for failure to report this accident on time. You must fill in all information requested on the report.

Then fill in the boxes numbered 1-7 and 23-30 in the right margin on page 1 by entering the number of the item from Section B that best describes the circumstances of the accident. If a question does not apply, enter a dash ("-"). If you do not know an answer, enter an "X".

INSTRUCTIONS - PLEASE PRINT OR TYPE ALL INFORMATION - USE BLACK INK First — fold along this shaded, dotted line.*

Don't fold <u>internet</u> form. Instead, place page 2 over page 1, with the arrows on page 2 pointing to the boxes on the right edge of page 1.

VEHICLE INVOLVEMENT - If you were in an accident involving:

- two-cars, enter your information in the VEHICLE 1 section and the other driver's information in the VEHICLE 2 section.
- a pedestrian, bicyclist or other pedestrian (a person using a non-motorized conveyance such as in-line skates, skateboard, sled, etc.), enter the information in the "Driver" spaces provided for Vehicle 2, and check the PEDESTRIAN, BICYCLIST or OTHER PEDESTRIAN box.
- a vehicle other than a motor vehicle (such as a snowmobile, mini-bike, aircycle, all-terrain vehicle, trail bike, or other non-motor vehicle), enter the driver, registrant and vehicle information in the space provided for VEHICLE 2.
- an unoccupied vehicle, enter all available information. Be sure to enter the correct vehicle Plate Number and Vehicle Type in the VEHICLE 2 block.
- more than two vehicles, fill out additional accident reports. On these reports, place the information for the third vehicle in the space marked VEHICLE 1 and mark it #3. Use the space marked VEHICLE 2 for the fourth vehicle, and mark it #4 and so on. Additional forms are available at any Motor Vehicles office or from the DMV website: www.dmv.ny.gov.
- DRIVER Enter the information for each driver EXACTLY as it appears on his/her driver license.
- REGISTRANT Enter registrant information EXACTLY as it appears on the registration of each vehicle involved in the accident.
- VEHICLE DAMAGE Indicate if the accident exceeds the \$1,000 threshold for property damage to any one vehicle or property caused by the accident, and describe the vehicle damage.
- ACCIDENT LOCATION Enter the county, locality and street(s) where the accident occurred. Check the box if there is an intersecting street. If available, identify a permanent landmark nearby, such as a business, school, shopping mall, parking lot, water tower, railroad, mountain or cell tower.
- ALL INVOLVED List the names of all persons involved in the accident, and provide the date of death if anyone was killed in, or as a result of, the accident. If more than four people are involved, complete another report. In the ALL INVOLVED section of that report, provide the required information for everyone else involved in the accident. Enter the following codes in the appropriate columns:

WHICH VEHICLE OCCUPIED (Column 8) - Enter the appropriate number or letter.

1. Vehicle 1

2. Vehicle 2

B. Bicyclist

P. Pedestrian

O. Other Pedestrian

POSITION IN/ON VEHICLE (Column 9) - Enter the number from this

diagram which corresponds to each person's position.

1. Driver 2-7. Passengers 8. Riding/Hanging on Outside

SAFETY EQUIPMENT USED (Column 10)

1. None 2. Lap Belt 7. Air Bag Deployed

rln-Line Skater/Bicyclist

3. Shoulder Restraint

8. Air Bag Deployed/Lap Belt

9. Air Bag Deployed/Shoulder Restraint C.Helmet Only A. Air Bag Deployed/ Lap Belt/Restraint D.Helmet/Other

4. Lap Belt Restraint Child Restraint Only

B. Air Bag Deployed/Child Restraint

E. Pads Only

6. Helmet (Motorcycle Only) O. Other

F. Stoppers Only

INJURY (Columns 16A-C) - Check all column(s) that apply and DESCRIBE INJURIES:

- A Severe lacerations, broken or distorted limbs, skull fracture, crushed chest, internal injuries, unconscious when taken from the accident scene, unable to leave accident scene without assistance.
- B Lump on head, abrasions, minor lacerations.
- C Momentary unconsciousness, limping, nausea, hysteria, complaint of pain (no visible injury), whiplash (complaint of neck and head pain).
- INSURANCE Enter damage to private property, if any, insurance policy information and VIN. Attach additional reports to page one. Each page of the report must be numbered in the upper lest corner. Mark additional sheets #2, #3, etc. Date and sign on the bottom line of each attached report. THE REPORT MUST BE SIGNED BY THE DRIVER OF VEHICLE 1, UNLESS HE OR SHE IS UNABLE TO SIGN BECAUSE HE/SHE IS INJURED OR DECEASED.

Send original to: CRASH RECORDS CENTER 6 EMPIRE STATE PLAZA PO BOX 2925 ALBANY NY 12220-0925

SECTION B

USE TO COMPLETE BOXES 1-7 and 23-30 ON PAGE 1 Be sure you INSIDE THE BOXES ON

PAGE

PEDESTRIAN/BICYCLIST/OTHER PEDESTRIAN LOCATION

1. Pedestrian/Bicyclist/Other Pedestrian at Intersection

Pedestrian/Bicyclist/Other Pedestrian Not at Intersection PEDESTRIAN/BICYCLIST/OTHER PEDESTRIAN ACTION

1. Crossing, With Signal

Crossing, Against Signal

Crossing, No Signal, Marked Crosswalk

- Crossing, No Signal or Crosswalk Riding/Walking/Skating Along Highway With Traffic Riding/Walking /Skating Along Highway Against Traffic Emerging from in Front of/Behind Parked Vehicle
- Going to/From Stopped School Bus
- Getting On/Off Vehicle Other Than School Bus
- Working in Roadway
- 12. Playing in Roadway13. Other Actions in Roadway
- Not in Roadway TRAFFIC CONTROL
- None Traffic Signal 2
- 3. Stop Sign
- Flashing Light
- Yield Sign
- Officer/Guard

Dry

1. Clear

Wet

- No Passing Zone
- **RR Crossing Sign**
- - RR Crossing Flashing Light 20. Other
- LIGHT CONDITIONS

Daylight 3. Dusk

- Dawn 4. Dark-Road Lighted
- **ROADWAY CHARACTER**
 - Straight and Level
 - Straight and Grade
- Straight at Hillcrest
- Curve at Hillcrest **ROADWAY SURFACE CONDITION**
 - - Slush 6. Flooded
- WEATHER Cloudy Rain

Muddy

Snow/ice

- Fog/Smog/Smoke 4. Snow 0. Other
- **DIRECTION OF TRAVEL**



- North 2. Northeast
 - 6. Southwest West

10. RR Crossing Gates

14. Utility Work Area

16. School Zone

11. Stopped School Bus-Red

Lights Flashing

13. Maintenance Work Area

15. Police/Fire Emergency

Construction Work Area

5.Dark-Road Unlighted

0. Other

Veh

Veh

Curve and Level

Curve and Grade

Sleet/Hail/Freezing Rain

South

- East Southeast 8.
- Northwest

12. Changing Lanes

16. Making Right Turn on Red

17. Making Left Turn on Red

13. Passing

14. Merging

15. Backing

20. Other

7. Deer

18. Police Pursuit

6. In-Line Skater

8. Other Pedestrian

21. Median - Not At End

Rock Cut/Ditch

25. Guide Rail - End

30. Other Fixed Object

24. Fire hydrant

26. Median - End

27. Barrier

Snow Embankment

Earth Embankment/

Second

Event

10. Other Object (Not Fixed)

PRE-ACCIDENT VEHICLE ACTION Going Straight Ahead 11. Avoiding Object in Roadway

- Making Right Turn
- Making Left Turn
- Making U Turn 5. Starting from Parking
- 6. Starting in Traffic
- Slowing or Stopping
- Stopped in Traffic
- **Entering Parked Position**
- 10. Parked
- LOCATION OF FIRST EVENT

1. On Roadway

- TYPE OF ACCIDENT
- 2. Off Roadway
- COLLISION WITH
- Other Motor Vehicle Pedestrian
- Bicyclist **Animal**
- 5. Railroad Train
- COLLISION WITH FIXED OBJECT 11. Light Support/Utility Pole 12. Guide Rail - Not At End
- 13. Crash Cushion 14. Sign Post
- 15. Tree 16. Building/Wall 17. Curbing
- 18. Fence 19. Bridge Structure 20. Culvert/Head Wall
- 31. Overturned
- 32. Fire/Explosion
- NO COLLISION
 - 34. Ran Off Roadway Only
 - 40. Other

33. Submersion