

Degree Recital Deadlines

8 weeks before your recital

- Download Recital Program Information Form from <https://wikis.bard.edu/display/conservatory/Home>
- Discuss and finalize program repertoire with your teacher and other participating musicians.

Four weeks before your recital

- Turn in completed and signed Recital Program Information Form to the Concert Office. Remember to also **e-mail** program repertoire information in WORD to gabler@bard.edu.
- Confirm our dress rehearsal date and time.
- Confirm and coordinate any special A/V requests with Marc Mancus
- Submit your Production form with stage setups for each piece

Two weeks before your recital

- Submit to the concert office any final posters, images, graphics you would like used to promote your concert
- Proofread FINAL program

One week before your recital

- Practice, practice, practice
- Program goes to the printer

The Day of your recital

- Relax, enjoy your performance!